At the Center for Student Success and First-Year Experience (CSSFYE), we are committed to helping you successfully transition from high school senior to college freshman. Therefore, our Center is able to help with any freshman issue (academic or non-academic) you may encounter during your transition to college.

The four primary units within the Center include: Academic Advising, First-Year Experience, Veteran and Military Services, and Student Persistence.

The CSSFYE offers professional advising to first-year freshmen within the School of Accountancy, School of Applied Sciences, School of Business, School of Engineering, select departments within the College of Liberal Arts, and all Undeclared students. All other freshmen will be assigned an advisor within their school/department.

Students MUST see their advisor at least ONCE every semester. During that meeting, the student and the advisor will collaborate to develop a plan of courses for the following semester, as well as address any issues pertaining to being successful during the first year.

However, at the Center for Student Success and First-Year Experience, we encourage our freshmen to contact their advisor as often as needed during the semester. Do not hesitate to contact us if we can be of assistance. Take care and Hotty Toddy!

- Dr. Kyle Ellis, Director

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**SPRING 2016 IMPORTANT DATES**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan. 25</td>
<td>First Day of Classes</td>
</tr>
<tr>
<td>Jan. 30</td>
<td>Last Day to Add Courses (Space Available)</td>
</tr>
<tr>
<td>Feb. 5</td>
<td>Last Day to Add Courses (Instructor Approval)</td>
</tr>
<tr>
<td>Feb. 15</td>
<td>CSSFYE Advising Begins for Summer &amp; Fall 2016 semesters</td>
</tr>
<tr>
<td>Mar. 4</td>
<td>Last Day for Course Withdrawals</td>
</tr>
<tr>
<td>Mar. 14-18</td>
<td>Spring Break Holiday</td>
</tr>
<tr>
<td>Mar. 28 - Apr. 11</td>
<td>Summer/Fall Registration Begins</td>
</tr>
<tr>
<td>Mar. 25</td>
<td>Good Friday Holiday</td>
</tr>
<tr>
<td>May 6</td>
<td>Last Day of Classes</td>
</tr>
<tr>
<td>May 9-13</td>
<td>Final Exams</td>
</tr>
</tbody>
</table>
Why to Visit Your Advisor Early?

Advisors will start to contact their students at the beginning of the semester regarding scheduling an advising appointment. Students should schedule an advising appointment as early as possible – here are some reasons why:

1. Students become familiar with their degree requirements and begin to formulate a plan early in their college career.
2. Students will receive information about any holds on their account that prevent registration as well as information on how to get them removed.
3. Students will have a wider selection of course offerings to choose from when their registration window opens.
4. Students will have more one-on-one time with their advisor regarding not only course selections, but also strategies for college success.

What is the Forgiveness Policy?

At Ole Miss, students receive 4 “forgiveness” grade (12 hours) while pursuing a degree. Often referred to incorrectly as “freshman forgiveness,” students may use forgiveness grades at any time while they are enrolled at the university. To use a forgiveness grade students must:

Receive a C-, D or F grade in a course taken at Ole Miss.

Register for and complete the same course for a second time (the course must be retaken at Ole Miss and must have the same course name and number).

Complete a Petition to Invoke Grade Forgiveness form at the Registrar’s Office in Martindale 104 once a final grade is received for the second attempt in the course.

Once the Petition to Invoke Grade Forgiveness form is completed and processed, only the new grade with count towards the student’s GPA. When forgiveness is invoked, the first attempt is shown on a student’s transcript with a notation of R (for repeated) beside the initial grade. This initial grade will not be counted toward a student’s cumulative GPA. The course will appear on a student’s transcript as:

<table>
<thead>
<tr>
<th>Term</th>
<th>Course</th>
<th>Grade</th>
<th>Repeat Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2015</td>
<td>Writ 101</td>
<td>C</td>
<td>A</td>
</tr>
<tr>
<td>Spring 2016</td>
<td>Writ 101</td>
<td>A</td>
<td></td>
</tr>
</tbody>
</table>
Majors the CSSFYE Advises

**College of Liberal Arts**
- Anthropology
- Biology
- Biochemistry
- Chemistry
- Economics
- English
- Forensic Chemistry
- Mathematics
- Modern Languages
- Political Science
- Psychology
- Public Policy Leadership
- Sociology
- Southern Studies

**School of Applied Sciences**
- Communication Sciences and Disorders
- Criminal Justice
- Dietetics and Nutrition
- Exercise Science
- Hospitality Management
- Paralegal Studies
- Recreation Administration
- Social Work

**School of Engineering**
- Chemical Engineering
- Civil Engineering
- Computer Science
- Electrical Engineering
- General Engineering
- Geology
- Geological Engineering
- Mechanical Engineering

**School of Business Administration**
- Banking and Finance
- Economics
- General Business
- Management
- Managerial Finance
- Management Information Systems
- Marketing
- Marketing and Corporate Relations
- Real Estate
- Risk Management

*Students with majors not listed above or participating in the Fast Track program will meet with an advisor within their particular program*

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Taking Courses at Home During the Summer?

Students who wish to take courses over the summer at a community college or other university need to complete a Permission to Transfer Credit Form to verify that the summer courses will transfer to Ole Miss. Each college/school has their own Permission to Transfer Credit Form (College of Liberal Arts, School of Accountancy, School of Applied Sciences, School of Business Administration, and the School of Engineering) as well as a form for Undeclared students. Students must complete the form and return it to the dean’s office of the college/school their major falls under prior to taking courses in the summer. Permission to Transfer Credit Forms may be picked up at the each of the deans’ offices or at the Center for Student Success and First-Year Experience on the third floor of Martindale Hall.
Center for Student Success and First-Year Experience Advisors

**Dr. Travis Hitchcock, Assistant Director for Advising**
Advises Freshmen in the School of Engineering
travis@olemiss.edu

**Jennifer Phillips, Assistant Director for Retention**
Advises Freshmen in the School of Accountancy and Undeclared Upperclassmen (M-R)
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**Crystal Dunn, Academic Advisor**
Advises Freshmen in the School of Applied Sciences and Undeclared Upperclassmen (S-Z)
cnarmstr@olemiss.edu

**Chris Kohl, Academic Advisor**
Advises Undeclared Freshmen (K-Z) and Undeclared Upperclassmen (H-L)
chrisk@olemiss.edu

**Audra Trnovec, Academic Advisor**
Advises Undeclared Freshmen (A-J) and Undeclared Upperclassmen (A-G)
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**E.J. Presley, Academic Advisor**
Advises Freshmen in the School of Business (M-Z)
epresley@olemiss.edu

**Rebecca Streetman, Academic Advisor**
Advises Freshmen in the School of Business (A-L)
rebecca@olemiss.edu

**Mariana Rangel, Academic Advisor**
Advises Freshmen in the College of Liberal Arts in Social Sciences and Humanities
msrangel@olemiss.edu

**Rachel Coleman, Academic Advisor**
Advises Freshmen in the College of Liberal Arts in Sciences and Math
rachel@olemiss.edu

The Center for Student Success and First-Year Experience promotes student success through comprehensive, multifaceted, and dynamic initiatives to ensure a quality collegiate experience for our diverse student population.

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