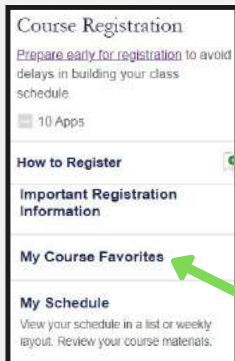


HOW TO ADD TO MY COURSE FAVORITES

MyOleMiss



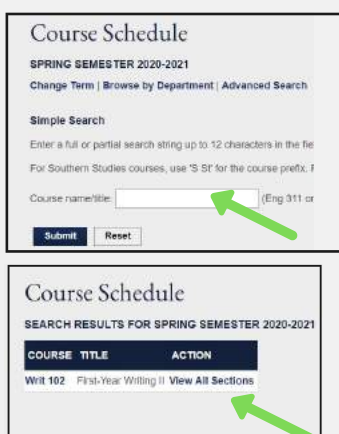
- Log on to your myOleMiss
- Find the 'Course Registration' box on your Student tab
- Click on 'My Course Favorites'

Add to Favorites



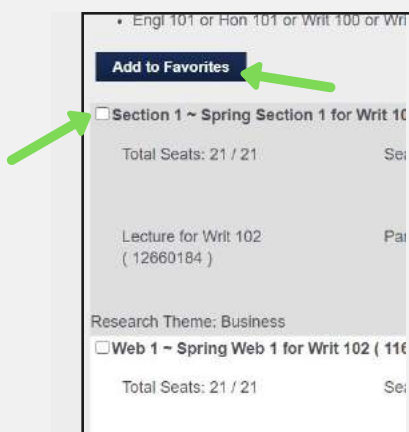
- Select 'Fall Semester'
- '2022-2023' for the year
- Click 'Add to My Favorites'
- Answer questions about where you will be located while taking classes

Search Courses



- Start to search courses
- Type course code (ex. WRIT 102) in the white box from your advising sheet and hit enter
- To see times click 'View All Sections'

Select Courses



- Find times, instructors, modes that work for you
- Check the box (ok to choose multiple)
- Click the 'Add to Favorites' box at top or bottom

Review



- Ensure times of classes don't overlap
- Review prior to registration
- Look at 'Seats Taken' to see if it has filled up
- This is the list you'll choose from for Registration

This is NOT your schedule just a plan.
Registration instructions are below.

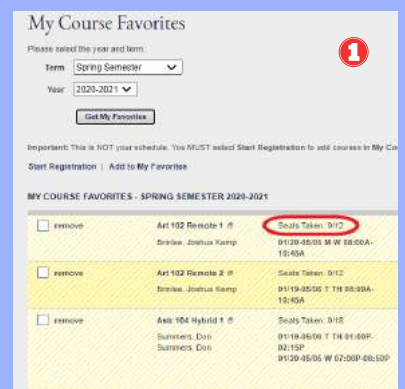
HOW TO FOR COURSE REGISTRATION

You can only register once you've been advised at Orientation and your Advisor Hold has been lifted.

Start by logging on to your myOleMiss and go to the Student tab. Everything is under the Course Registration box.

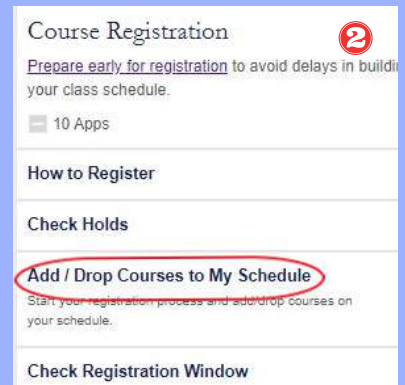
1 REVIEW FAVORITES

- Go to 'My Course Favorites' under the Course Registration box
- Review the seats taken to ensure your class has not been filled
- Make sure class meeting times do not overlap



2 ADD COURSE TO MY SCHEDULE

- Click 'Add/Drop Courses to My Schedule' under the Course Registration box
- This will only work once your window has opened



3 SELECT TERM & PROGRAM

- Select the term you are registering for - i.e. Fall 2022
- Choose Program - this should be your current major



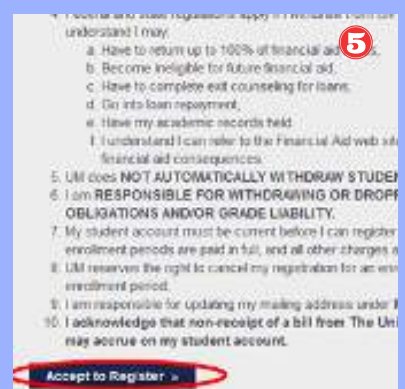
4 PROCEED TO REGISTER

- The next several screens review information
- Review each page and make sure info is correct
- This will include anticipated graduation date, contact info, and parent/guardian info
- At the top of each screen click 'Proceed to Register'
- 'Proceed to Register' button not appearing?
 - FERPA (privacy) info for your parents/guardians must be set, click the 'Change' box under their name to answer the yes/no questions



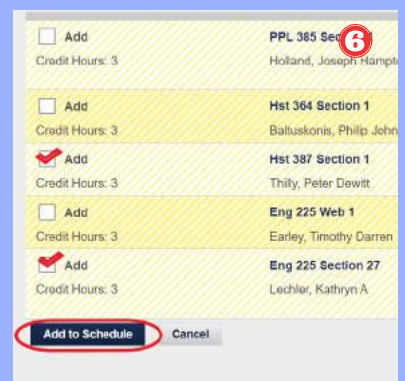
5 REGISTRATION AGREEMENT

- Read through the Registration Agreement
- Scroll to the bottom and click 'Accept to Register'



6 ADD TO MY SCHEDULE

- Click 'Add to My Schedule' on the registration toolbar
- Your Course Favorites will then appear on the screen
- Check the box(es) next to section(s) you wish to add
- Click 'Add to Schedule' at the bottom of the screen (be patient, it takes a second)
 - If required, add DS courses first
 - Only one section of each course allowed (even if waitlisted)
 - Times cannot overlap - error will read 'booked for another business event'
 - If one course fails to add none of the courses will add
 - Try adding one course at a time (if required, add all DS courses together first)



7 VERIFY

- Click 'My Schedule' on the registration toolbar
- Confirm the courses and hours in which you enrolled here
- And you're DONE!

