# HOW TO
# ADD
## TO
# MY COURSE FAVORITES

## MyOleMiss

### Course Registration

Prepare early for registration to avoid delays in building your class schedule.

10 Apps

**How to Register**

**Important Registration Information**

**My Course Favorites**

**My Schedule**
View your schedule in a list or weekly layout. Review your course materials.
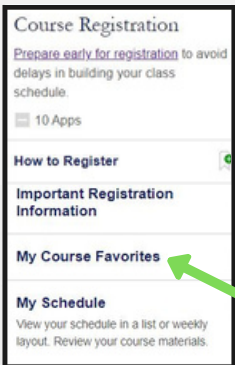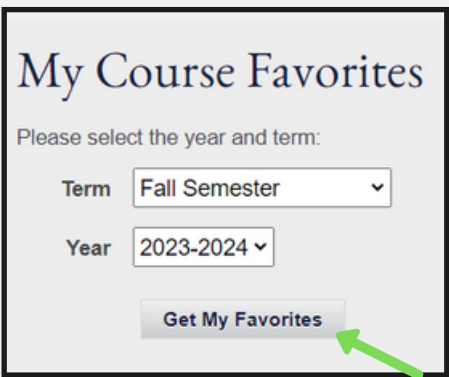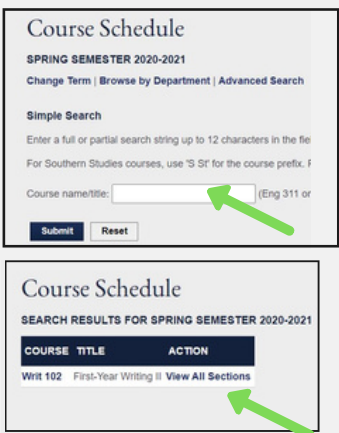
- Log on to your myOleMiss
- Find the 'Course Registration' box on your Student tab
- Click on 'My Course Favorites'

## Add to Favorites

### My Course Favorites

Please select the year and term:

**Term** Fall Semester
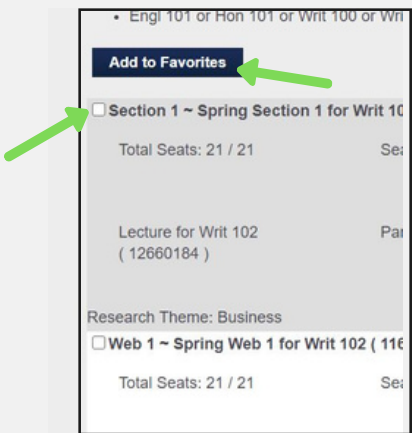
**Year** 2023-2024

**Get My Favorites**

- Select 'Fall Semester'
- '2023-2024' for the year
- Click 'Add to My Favorites"
- Answer questions about where you will be located while taking classes

## Search Courses

### Course Schedule

SPRING SEMESTER 2020-2021

Change Term | Browse by Department | Advanced Search

Simple Search

Enter a full or partial search string up to 12 characters in the fie
For Southern Studies courses, use 'S St' for the course prefix. F

Course name/title:                    (Eng 311 or

**Submit**    **Reset**

### Course Schedule

SEARCH RESULTS FOR SPRING SEMESTER 2020-2021

**COURSE   TITLE        ACTION**

Writ 102    First-Year Writing II  View All Sections

- Start to search courses
- Type course code (ex. WRIT 102) in the white box from your advising sheet and hit enter
- To see times click 'View All Sections'

## Select Courses

- Engl 101 or Hon 101 or Writ 100 or Wri

**Add to Favorites**

☐ Section 1 ~ Spring Section 1 for Writ 10

Total Seats: 21 / 21          Sea

Lecture for Writ 102                      Par
( 12660184 )

Research Theme: Business

☐ Web 1 ~ Spring Web 1 for Writ 102 ( 116

Total Seats: 21 / 21          Sea

- Find times, instructors, modes that work for you
- Check the box (ok to choose multiple)
- Click the 'Add to Favorites' box at top or bottom

## Review

| | | | |
|---|---|---|---|
| ☐ remove | Bisc 162 Section 2 | Seats Taken: 231/295 | Waitli |
| | Buchholz, Richard J Symula, Rebecca E | 01/22-05/08 M W F 10:00A-10:50A | Music Auditi |
| ☐ remove | DS 099 Section 6 | Seats Taken: 0/0 | Waitli |
| | | 01/22-05/08 M W F 10:00A-10:50A | Oxfor |
| ☐ remove | Math 125 Section 2 | Seats Taken: 29/40 | Waitli |
| | Doan, Anh Duc | 01/22-05/08 M W F 01:00P-01:50P | Hume Camp |

**Remove Selected**

- Ensure times of classes don't overlap
- Review prior to registration
- Look at 'Seats Taken' to see if it has filled up
- This is the list you'll choose from for Registration

## This is NOT your schedule just a plan.
### Registration instructions are below.

# HOW TO
## FOR
# COURSE REGISTRATION

*You can only register once you've been advised at Orientation and your Advisor Hold has been lifted.*

*Start by logging on to your **myOleMiss** and go to the Student tab. Everything is under the **Course Registration** box.*
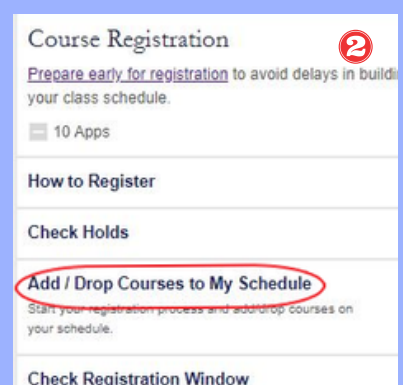
## 1 REVIEW FAVORITES

- Go to 'My Course Favorites' under the Course Registration box
- Review the seats taken to ensure your class has not been filled
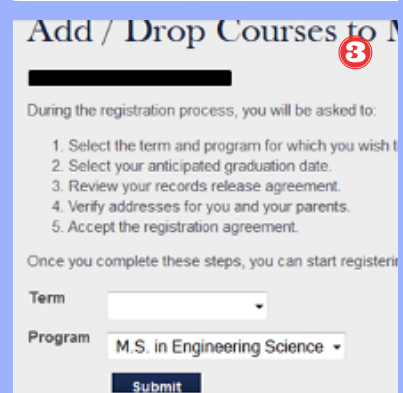- Make sure class meeting times do not overlap
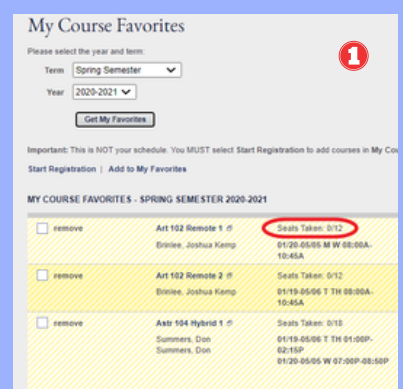
## 2 ADD COURSE TO MY SCHEDULE

- Click '**Add/Drop Courses to My Schedule**' under the Course Registration box
- This will only work once your window has opened

## 3 SELECT TERM & PROGRAM

- Select the term you are registering for - i.e. Fall 23-24
- Choose Program - this should be your current major

## 4 PROCEED TO REGISTER

- The next several screens review information
- Review each page and make sure info is correct
- This will include anticipated graduation date, contact info, and parent/guardian info
- At the top of each screen click '**Proceed to Register**'
- 'Proceed to Register' button not appearing?
  - FERPA (privacy) info for your parents/guardians must be set, click the 'Change' box under their name to answer the yes/no questions

## 5 REGISTRATION AGREEMENT

- Read through the Registration Agreement
- Scroll to the bottom and click '**Accept to Register**'
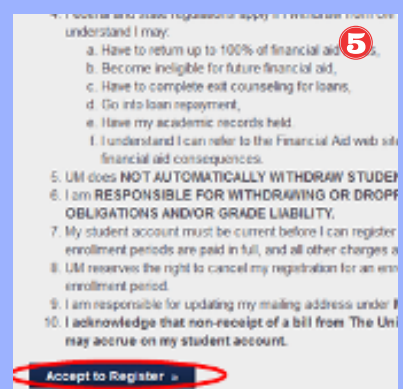
## 6 ADD TO MY SCHEDULE

- Click '**Add to My Schedule**' on the registration toolbar
- Your Course Favorites will then appear on the screen
- Check the box(es) next to section(s) you wish to add
- Click '**Add to Schedule**' at the bottom of the screen (be patient, it takes a second)
  - *If required, add DS courses first*
  - *Only one section of each course allowed (even if waitlisted)*
  - *Times cannot overlap - error will read 'booked for another business event*
  - *If one course fails to add none of the courses will add*
  - *Try adding one course at a time (if required, add all DS courses together first)*
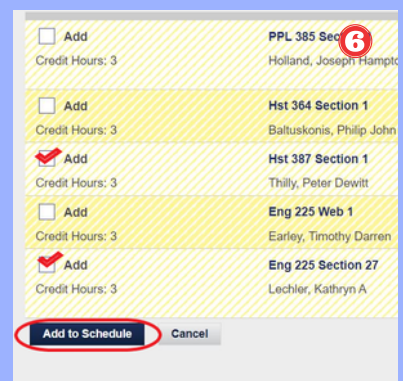
## 7 VERIFY

- Click '**My Schedule**' on the registration toolbar
- Confirm the courses and hours in which you enrolled here
- And you're DONE!